

[NOT PROTECTIVELY MARKED]

CITY OF  
WOLVERHAMPTON  
COUNCIL

# **Forward Plan of Key Decisions**

**Published: 29 March 2017**

[www.wolverhampton.gov.uk](http://www.wolverhampton.gov.uk)

## The Forward Plan

### What is the forward plan?

- This document sets out known 'key decisions' that will be taken by the Cabinet or one of the Cabinet Panels (the Executive) over the coming months.
- Forthcoming decisions are published online once they are known but a forward plan document is published monthly.
- The document also demonstrates the Council's commitment to openness and participation in decision making. It assists the Council's Scrutiny Panels in planning their input to policy formulation and development, and in reviewing the work of the Executive.
- A key decision cannot normally be made unless certain details about it are published at least 28 days in advance. The forward plan, together with the information published online, enables the Council to meet this requirement.
- The document must be made available for inspection by the public at the Council offices and/or on the local authority's website. Appropriate notice must also be given, in accordance with legislative requirements, of any meeting at which a key decision is to be taken.
- Where it has not been possible to meet the 28 day rule for publication of notice of a key decision or an intention to meet in private, the relevant notices will be published as required by legislation as soon as possible.

### What is a key decision?

- A key decision is an executive decision which is likely:
  - to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates (in Wolverhampton, this is defined as expenditure or savings **in excess of £200,000**), and/or
  - to be significant in terms of its effects on communities living or working in an area comprising **two or more wards** in the area of the local authority.

The forward plan also provides notice of when the Cabinet may decide to exclude the press and public during consideration of a particular matter due to the potential for disclosure of confidential or exempt information. The grounds upon which local authorities can exclude the press and public are specified by law, but these tend to be matters about an individual, commercially sensitive information, consultations or negotiations relating to labour relations, or information in connection with or preventing and detecting crime. The full list of exempt categories is set out below:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information related to the financial or business affairs of a particular person (including the authority holding that information).

4. Information relating to any consultations or negotiations, in connection with any Labour relations matters arising between the authority or a Minister of the Crown and employees of all officeholders under the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Councillors or members of the public may make representations about why a matter should be considered in public. The Leader and Cabinet will publish a response to any such representations and, where applicable, further notice of an intention to discuss the matter in private at least five clear days before the meeting date.

The report relating to a decision, together with any other documents being considered, will be available five clear days before the decision is to be taken (unless the documentation contains exempt information). Copies are available on the Council's website or can be requested from Democratic Support (see below).

Councillors or members of the public wishing to:

- make a representation about why a matter should be heard in public, or
- submit information to the decision-making body about an item in the forward plan, or
- request details of relevant documents, or
- seek advice about the Council's decision-making arrangements,

should contact the Democratic Support team:

Address: Civic Centre, 1<sup>st</sup> floor  
St Peter's Square  
Wolverhampton WV1 1SH

Telephone: 01902 555048

E-mail: [democratic.support@wolverhampton.gov.uk](mailto:democratic.support@wolverhampton.gov.uk)

## The Cabinet

The Cabinet consists of the Leader of the Council, together with nine Cabinet members, each responsible for a particular area of the Council's functions. The members of the Cabinet and their contact details are provided below:



Cllr Peter Bilson  
**City Assets**

38 Larches Lane  
Wolverhampton  
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peter.bilson@wolverhampton.gov.uk  
01902 710234



Cllr Claire Darke  
**Education**

8 Westfield Grove  
Finchfield  
Wolverhampton  
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claire.darke@wolverhampton.gov.uk  
07771 836744



Cllr Roger Lawrence  
**Leader of the Council**

Labour Leader's Office  
Civic Centre  
St Peter's Square  
Wolverhampton WV1 1SH

roger.lawrence@wolverhampton.gov.uk  
01902 555001



Cllr Steve Evans  
**Environment**

66 Blackhalve Lane  
Fallings Park  
Wolverhampton  
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steve.evans4@wolverhampton.gov.uk  
01902 861498



Cllr Val Gibson  
**Children and Young People**

7 Walcot Gardens  
The Villages  
Bilston  
Wolverhampton WV14 0UL

val.gibson@wolverhampton.gov.uk  
01902 496480



Cllr Milkinder Jaspal  
**Governance**

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St Peter's Square  
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07771 836088



Cllr Andrew Johnson  
**Resources**

Labour Leader's Office  
Civic Centre  
St Peter's Square  
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Cllr John Reynolds  
**City Economy**

38 St Jude's Rd West  
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01902 771248



Cllr Sandra Samuels  
**Adults**

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Cllr Paul Sweet  
**Public Health and Wellbeing**

Twynning, Primrose Lane  
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01902 562275

[NOT PROTECTIVELY MARKED]

## Forthcoming key decisions

<b>Title of key decision:</b>	<b>Statutory Food Service Plan</b>
<b>Summary:</b>	<p>The report is intended to inform Cabinet of the Authorities legal requirement to produce a Statutory Food Service Plan and to present, for Cabinet's consideration and approval, the draft Statutory Food Service Plan for 2017- 2018.</p> <p>The Statutory Food Service plan describes how the authority's food safety service will be discharged in 2017-18. It details the numbers, types and priority ratings of the City's food premises, the frequencies of planned interventions, sampling programmes, health promotion activities, reactive work, including responding to food complaints, food hazard warnings and investigating cases of infectious disease.</p>
<b>Wards affected:</b>	All Wards
<b>Decision to be taken by:</b>	Cabinet (Resources) Panel
<b>Anticipated decision date:</b>	25 Apr 2017
<b>Public or private:</b>	Open
<b>Lead Cabinet Member:</b>	Councillor Steve Evans Cabinet Member for City Environment
<b>Employee to contact:</b>	Emma Caddick Section Leader  Email: emma.caddick@wolverhampton.gov.uk

<b>Title of key decision:</b>	<b>External Funding Update</b>
<b>Summary:</b>	To seek relevant approvals for various externally funded projects including Universal Credit Local Support Services Framework.
<b>Wards affected:</b>	All Wards
<b>Decision to be taken by:</b>	Cabinet (Resources) Panel
<b>Anticipated decision date:</b>	25 Apr 2017
<b>Public or private:</b>	Open
<b>Lead Cabinet Member:</b>	Councillor John C Reynolds Cabinet Member for City Economy
<b>Employee to contact:</b>	Heather Clark (Economics) Manager Strategic Projects/Funding Tel: 01902 555614 Email: heather.clark2@wolverhampton.gov.uk

<b>Title of key decision:</b>	<b>Discretionary Rates Relief - Amendments to the Local Scheme</b>
<b>Summary:</b>	To seek approval to extend the Discretionary Relief Scheme to

	accommodate proposals announced in the Spring 2017 Budget to allow business rates relief to certain businesses. The relief will be funded by the Government.	
<b>Wards affected:</b>	All Wards	
<b>Decision to be taken by:</b>	Cabinet (Resources) Panel	
<b>Anticipated decision date:</b>	25 Apr 2017	
<b>Public or private:</b>	Open	
<b>Lead Cabinet Member:</b>	Councillor Andrew Johnson Cabinet Member for Resources	
<b>Employee to contact:</b>	Sue Martin Head of Revenue and Benefits Tel: 01902 554772 Email: sue.martin@wolverhampton.gov.uk	

<b>Title of key decision:</b>	<b>Procurement - award of contracts for works, goods and services</b>	
<b>Summary:</b>	[To consider various delegations of authority and the award of contracts.]	
<b>Wards affected:</b>	All Wards	
<b>Decision to be taken by:</b>	Cabinet (Resources) Panel	
<b>Anticipated decision date:</b>	25 Apr 2017	
<b>Public or private:</b>	Open	
<b>Lead Cabinet Member:</b>	Councillor Andrew Johnson Cabinet Member for Resources	
<b>Employee to contact:</b>	Andy Moran Head of Procurement  Email: andy.moran@wolverhampton.gov.uk	

<b>Title of key decision:</b>	<b>Bilston Centre regeneration</b>	
<b>Summary:</b>	To approve the sale of residential development land at the Urban Village	
<b>Wards affected:</b>	Bilston East; Bilston North; Ettingshall	
<b>Decision to be taken by:</b>	Cabinet (Resources) Panel	
<b>Anticipated decision date:</b>	25 Apr 2017	
<b>Public or private:</b>	Fully Exempt	
<b>Lead Cabinet Member:</b>	Councillor John C Reynolds Cabinet Member for City Economy	
<b>Employee to contact:</b>	Kevin Moore Regeneration Manager Tel: 01902 555570 Email: kevin.moore@wolverhampton.gov.uk	

<b>Title of key decision:</b>	<b>City of Wolverhampton - White Label Energy Offering</b>	
<b>Summary:</b>	This report seeks approval to progress with the formation of a strategic partnership with an energy supplier to deliver sustainable energy tariffs to assist in the alleviation of fuel poverty, whilst bringing in a small income to the City of Wolverhampton Council (CWC).	
<b>Wards affected:</b>	All Wards	
<b>Decision to be taken by:</b>	Cabinet (Resources) Panel	
<b>Anticipated decision date:</b>	25 Apr 2017	
<b>Public or private:</b>	Fully Exempt	Information relating to the financial or business affairs of any particular person (including the authority holding that information)
<b>Lead Cabinet Member:</b>	Councillor Andrew Johnson Cabinet Member for Resources	
<b>Employee to contact:</b>	Julia Nock Head of Assets Tel: 01902 550316 Email: julia.nock@wolverhampton.gov.uk	

<b>Title of key decision:</b>	<b>Connected Places Strategy and Delivery Plan</b>	
<b>Summary:</b>	The Connected Places Strategy and Delivery Plan articulates the vision, objectives and priorities for investment in the delivery of a high quality public realm throughout the city centre. Cabinet are requested to approve the document as an overarching strategy to inform the design and required outputs of all Connected Places projects as they come forward.	
<b>Wards affected:</b>	St Peter's	
<b>Decision to be taken by:</b>	Cabinet	
<b>Anticipated decision date:</b>	26 Apr 2017	
<b>Public or private:</b>	Open	
<b>Lead Cabinet Member:</b>	Councillor John C Reynolds Cabinet Member for City Economy	
<b>Employee to contact:</b>	Ruth Taylor Development and Regeneration Surveyor/Officer  Email: ruth.taylor@wolverhampton.gov.uk	

<b>Title of key decision:</b>	<b>Financial support to carers offering legal permanency to children</b>	
<b>Summary:</b>	To approve proposed changes in allowances for permanent carers for children and young people	
<b>Wards affected:</b>	All Wards	
<b>Decision to be taken by:</b>	Cabinet	
<b>Anticipated decision date:</b>	26 Apr 2017	



<b>Public or private:</b>	Open	
<b>Lead Cabinet Member:</b>	Councillor Val Gibson Cabinet Member for Children and Young People	
<b>Employee to contact:</b>	Emma Bennett Service Director - Children and Young People Tel: 01902 551449 Email: emma.bennett@wolverhampton.gov.uk	

<b>Title of key decision:</b>	<b>Wolverhampton City-Wide Financial Strategy</b>	
<b>Summary:</b>	The aim is to develop a city-wide Financial Strategy which underpins Vision 2030 and existing economic plans. The first phase will establish the total income and spend in the city and the second phase will develop a city-wide Financial Strategy to underpin existing city-wide plans.	
<b>Wards affected:</b>	All Wards	
<b>Decision to be taken by:</b>	Cabinet	
<b>Anticipated decision date:</b>	26 Apr 2017	
<b>Public or private:</b>	Open	
<b>Lead Cabinet Member:</b>	Councillor Andrew Johnson Cabinet Member for Resources	
<b>Employee to contact:</b>	Mark Taylor Director of Finance Tel: 01902 556609 Email: mark.taylor@wolverhampton.gov.uk	

<b>Title of key decision:</b>	<b>Re-organisation of Education Provision</b>	
<b>Summary:</b>	To request approval to commence informal consultation regarding the re-organisation of educational provision.	
<b>Wards affected:</b>	All Wards	
<b>Decision to be taken by:</b>	Cabinet	
<b>Anticipated decision date:</b>	26 Apr 2017	
<b>Public or private:</b>	Open	
<b>Lead Cabinet Member:</b>	Councillor Claire Darke Cabinet Member for Education	
<b>Employee to contact:</b>	Bill Hague Service Manager – School Places and Transport Tel: 01902 556943 Email: bill.hague@wolverhampton.gov.uk	

<b>Title of key decision:</b>	<b>Transportation Capital Programme, 2017/18 and future years</b>	
<b>Summary:</b>	To seek approval to a programme of capital funded projects to develop and maintain the transportation network for the financial	

	year 2017/18 and future years.
<b>Wards affected:</b>	All Wards
<b>Decision to be taken by:</b>	Cabinet
<b>Anticipated decision date:</b>	26 Apr 2017
<b>Public or private:</b>	Open
<b>Lead Cabinet Member:</b>	Councillor Steve Evans Cabinet Member for City Environment
<b>Employee to contact:</b>	Gwyn James Head of Strategic Transportation Tel: 01902 555755 Email: gwyn.james@wolverhampton.gov.uk

<b>Title of key decision:</b>	<b>Outcome of Children's Services Ofsted Inspection and Ofsted Action Plan</b>
<b>Summary:</b>	Provide an update on the outcome of the recent Ofsted Inspection of Children's Service and present the Action Plan that has been produced in response.
<b>Wards affected:</b>	All Wards
<b>Decision to be taken by:</b>	Cabinet
<b>Anticipated decision date:</b>	26 Apr 2017
<b>Public or private:</b>	Open
<b>Lead Cabinet Member:</b>	Councillor Val Gibson Cabinet Member for Children and Young People
<b>Employee to contact:</b>	Emma Bennett Service Director - Children and Young People Tel: 01902 551449 Email: emma.bennett@wolverhampton.gov.uk

<b>Title of key decision:</b>	<b>Draft Commissioning Strategy</b>
<b>Summary:</b>	Seeking permission to enter into a period of consultation on the draft commissioning strategy.
<b>Wards affected:</b>	All Wards
<b>Decision to be taken by:</b>	Cabinet
<b>Anticipated decision date:</b>	26 Apr 2017
<b>Public or private:</b>	Open
<b>Lead Cabinet Member:</b>	Councillor Val Gibson Cabinet Member for Children and Young People
<b>Employee to contact:</b>	Paul Smith Head of Commissioning - Older People Email: paul.smith@wolverhampton.gov.uk

<b>Title of key decision:</b>	<b>Housing Services Review</b>
<b>Summary:</b>	To seek approval to a new service model for the delivery of

	housing services between the City of Wolverhampton Council and Wolverhampton Homes.	
<b>Wards affected:</b>	All Wards	
<b>Decision to be taken by:</b>	Cabinet	
<b>Anticipated decision date:</b>	26 Apr 2017	
<b>Public or private:</b>	Fully Exempt	Information relating to the financial or business affairs of any particular person (including the authority holding that information)
<b>Lead Cabinet Member:</b>	Councillor Peter Bilson Cabinet Member for City Housing and Assets	
<b>Employee to contact:</b>	Christopher Hale Head of Housing Tel: 01902 551796 Email: christopher.hale@wolverhampton.gov.uk	

<b>Title of key decision:</b>	<b>Approval of the Sufficiency Strategy 2017-20</b>	
<b>Summary:</b>	<p>A Sufficiency Duty was placed on local authorities in Section 22G of the Children Act 1989 and this has been reinforced by the Draft Statutory Guidance Securing Sufficient Accommodation for Looked After Children (2009). The Strategy document sets out how this duty will be met over the next 3 years (2017-20).</p> <p>The duty applies to each Local Authority providing children's services and the strategy sets out what steps have, and will be, taken to secure, so far as reasonably practicable, sufficient accommodation within its area to meet the needs of children that it is looking after and children whose circumstances are such that it would be consistent with their welfare for them to be provided with accommodation in the local authority area.</p> <p>The sufficiency duty, therefore, applies in respect of all children who are Looked After. However, it also applies to Children in Need who are at risk of care or custody (sometimes referred to as children 'on the edge of care'). This acknowledges the importance - both for improving outcomes for children and in having sufficient accommodation to meet their needs - of taking earlier, preventive action to support children and families so that fewer children become Looked After.</p>	
<b>Wards affected:</b>	All Wards	
<b>Decision to be taken by:</b>	Cabinet (Resources) Panel	
<b>Anticipated decision date:</b>	23 May 2017	
<b>Public or private:</b>	Open	
<b>Lead Cabinet Member:</b>	Councillor Val Gibson Cabinet Member for Children and Young People	
<b>Employee to contact:</b>	Nick Price Commissioning Officer  Email: nick.price@wolverhampton.gov.uk	

<b>Title of key decision:</b>	<b>HeadStart - Financial Position Update</b>	
<b>Summary:</b>	The purpose of the report is to update Cabinet Resources Panel on the financial position of the HeadStart Stage 2 and 3 programme, funded by Big Lottery.	
<b>Wards affected:</b>	Bilston East; Blakenhall; Bushbury South and Low Hill; East Park; Ettingshall; Fallings Park; Graiseley; Heath Town; Park; St Peter's	
<b>Decision to be taken by:</b>	Cabinet (Resources) Panel	
<b>Anticipated decision date:</b>	23 May 2017	
<b>Public or private:</b>	Open	
<b>Lead Cabinet Member:</b>	Councillor Val Gibson Cabinet Member for Children and Young People	
<b>Employee to contact:</b>	Kevin Pace HeadStart Programme Manager  Email: kevin.pace@wolverhampton.gov.uk	

<b>Title of key decision:</b>	<b>East Park Gateway</b>	
<b>Summary:</b>	To approve the development of a regeneration strategy for East Park Gateway.	
<b>Wards affected:</b>	East Park	
<b>Decision to be taken by:</b>	Cabinet	
<b>Anticipated decision date:</b>	7 Jun 2017	
<b>Public or private:</b>	Open	
<b>Lead Cabinet Member:</b>	Councillor John C Reynolds Cabinet Member for City Economy	
<b>Employee to contact:</b>	Kevin Moore Regeneration Manager Tel: 01902 555570 Email: kevin.moore@wolverhampton.gov.uk	

<b>Title of key decision:</b>	<b>Black Country Core Strategy review</b>	
<b>Summary:</b>	To approve publication of scoping, issues and options documents for consultation	
<b>Wards affected:</b>	All Wards	
<b>Decision to be taken by:</b>	Cabinet	
<b>Anticipated decision date:</b>	7 Jun 2017	
<b>Public or private:</b>	Open	
<b>Lead Cabinet Member:</b>	Councillor John C Reynolds Cabinet Member for City Economy	
<b>Employee to contact:</b>	Michele Ross Senior Planning Officer	

	Tel: 01902 554038 Email: michele.ross@wolverhampton.gov.uk
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<b>Title of key decision:</b>	<b>Wryley and Essington Canal Local Nature Reserve</b>
<b>Summary:</b>	To designate the Wryley and Essington Canal Local Nature Reserve (Wolverhampton part) and approve an associated legal agreement
<b>Wards affected:</b>	Heath Town; Wednesfield North; Wednesfield South
<b>Decision to be taken by:</b>	Cabinet
<b>Anticipated decision date:</b>	7 Jun 2017
<b>Public or private:</b>	Open
<b>Lead Cabinet Member:</b>	Councillor Peter Bilson Cabinet Member for City Housing and Assets
<b>Employee to contact:</b>	Michele Ross Senior Planning Officer Tel: 01902 554038 Email: michele.ross@wolverhampton.gov.uk

<b>Title of key decision:</b>	<b>Regional Adoption Agency</b>
<b>Summary:</b>	To approve a proposed delivery model for a Regional Adoption Agency; and to approve the financial commitment of the Local Authority to the project
<b>Wards affected:</b>	All Wards
<b>Decision to be taken by:</b>	Cabinet
<b>Anticipated decision date:</b>	7 Jun 2017
<b>Public or private:</b>	Open
<b>Lead Cabinet Member:</b>	Councillor Val Gibson Cabinet Member for Children and Young People
<b>Employee to contact:</b>	Emma Bennett Service Director - Children and Young People Tel: 01902 551449 Email: emma.bennett@wolverhampton.gov.uk